**Date**: Monday, August 23, 2021

To: ……………………………………………………………….

Address:…………………………………………………………

Tel: ……………………….……………………………………….

SUBJECT: Request for Quotation (RFQ)

**Plan International Sudan** invites quotations for the following under listed items:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **items** | **Description (Provide detailed specification)** | **Qty** | **Unit price SDG** | **Total price SDG** |
|  | T-shirt | T- shirt for female girls’ high-quality different sizes – as per attached list for ages ( 2-17 years) | 200 Pcs |  |  |
|  | T-shirt | T- shirt for male boys’ high-quality different sizes – as per attached list for ages( 1-17 years) | 200 pcs |  |  |
|  | Jeans trousers | Jeans trousers for male boys’ high-quality different sizes – as per attached list for ages( from 1- 17 years) | 200 pcs |  |  |
|  | Jeans trousers | Jeans trousers for female girls’ high-quality different sizes – as per attached list for ages( from 2- 17 years) | 200 pcs |  |  |
|  | Shoes | shoes for female girls’ high-quality different sizes – as per attached list for ages( from 2- 17 years) | 200 pair |  |  |
|  | Shoes | shoes for female girls’ high-quality different sizes – as per attached list for ages( from 1- 17 years) | 200 pair |  |  |

**Sample required for all items( we will return after selection)**

**All bidders should observe the following conditions:**

* Price currency should be in Sudanese (SDG)
* Please indicate on the quotation whether you are VAT registered or not. If VAT registered then please provide VAT number & coy of Certificate.
* All quotations must be stamped and signed by the supplier
* Quotations must be delivered to Plan International Sudan offices in sealed envelopes/ OR send by official email before the closing date.
* All bidders must indicate the delivery Period in their quotation.
* All items should conform to the quality required and be properly packed.
* All suppliers are expected to deliver the purchased items to **Plan International Sudan** Gedarif State.
* Payment will be made **after** satisfactory delivery of items, unless otherwise stated.
* Please note that this request for quotation is not an order but an invitation to treat.
* If the specifications are not clear, please contact us through the following Telephone Numbers: +249 (0)900905225

**Plan International Sudan** reserves the right to award all, part or none of the contract for the under listed items at its discretion**.**

**Plan International Sudan** is not obliged to award the contract to the bidder with the lowest price.

The Closing Date: August 29, 2021

Name: Ahmed Mohamed

Title: Procurement Specialist

List of age: 1-17 years

|  |  |  |
| --- | --- | --- |
| Age | F | M |
| 1 year | 0 | 2 |
| 2 years | 10 | 4 |
| 3 years | 12 | 8 |
| 4 years | 2 | 8 |
| 5 years | 6 | 16 |
| 6 years | 12 | 12 |
| 7 years | 10 | 4 |
| 8 years | 6 | 14 |
| 9 years | 12 | 4 |
| 10 years | 10 | 10 |
| 11 years | 4 | 12 |
| 12 years | 14 | 14 |
| 13 years | 10 | 12 |
| 14 years | 16 | 24 |
| 15 years | 18 | 10 |
| 16 years | 26 | 28 |
| 17 years | 32 | 18 |
| Total | 200 | 200 |